

BCF Board Meeting Minutes

Thursday June 6, 2011

Conference Call

BCF Board Members Present:

Roger Brown

Paul Ellis

Ned McCall

John Davidson

Meeting called to order at 4:11PM

Agenda:

- Final fuel payment from Blakely Store
- BCF Board vacancies & positions
- Authorizing temporary floor repair
- Kitchen appliances for store
- Laundry facility
- Designated go-to repair contact for O'Hara's.
- Printer for leak detection system

Final fuel reimbursement from Blakely Store to BCF.

- Ned will get invoice from Cheryl for final fuel bill to Blakely Store.

BCF Board vacancies & positions

- Discussion of recruitment effort to fill BCF board vacancies. A number of individuals were asked and declined.
- Roger will speak with Sally regarding a suggestion that another BIMC board member join BCF board.
- Board needs a new treasurer and president. Paul volunteered to take on treasury duties and Ned volunteered to manage accountant activities.
- Roger moved to have Paul be responsible for BCF Board treasury duties and Ned to take on BCF board presidential duties. Motion was seconded and passed with unanimous approval.

Marina building floor repair

- Full repair of floor and subfloor in bathrooms and in front of coolers will need to be done after the summer season. A temporary repair will be needed until then.
- Roger moved to authorize up to \$1500 for temporary repair of flooring in marina store bathroom & store. Motion was seconded and unanimously approved.

Kitchen appliances in store

- Kitchen has single cabinet unit with built-in stove, sink and small fridge. The stove is not working, small built-in refrigerator is inadequate and sink in the unit is not properly plumbed.
- Discussion of when to replace these items and where to get them. O'Hara's can pull out old unit and can transport appliances if needed.
- Paul moved to authorize up to \$2500 for fridge and stove replacement. Motion was seconded and passed unanimously.
- John will work with O'Hara's to identify replacement appliances and look for best price.

Laundry facility

- Terry Pence repaired the washing machines and they are operational. However, one of the washers have a severely rusted drum and will need to be replaced. Two of the three dryers were tested last weekend and appear to be working properly. The older dryer was not tested. Discussion and general agreement to replace washer now, wait on dryer replacement based upon customer feedback.
- Paul moved to authorize up to \$800 for new washing machine. Motion was seconded and passed unanimously.

Repair contact for O'Hara's

- Discussion of the need for designated handy-man for emergency repairs at the store.
- Roger will contact Terry Pence to see if he can commit to this outside of his other responsibilities.

Printer for leak detection system

- Leak detection system is operational but printer is not generating reports. Ned has identified the printer component needed.
- Motion made to approve purchase of printer replacement part for \$835.22 was seconded and unanimously approved.

Meeting adjourned at 5:19 PM

Respectfully submitted,

Paul Ellis
BCF Secretary