

April 18, 2013

## MINUTES OF THE BIMC BOARD OF DIRECTORS MEETING

The following Board members were in attendance via conference call:

Bruce Moreton	Hal Christiansen	Jim Dovey	Roger Brown
Coralie Meslin	Doug Davidson	Mary Ellen Hogle	

Cheryl Burkhart was in attendance to review the financial statement during the budget session.

Bruce Moreton opened the meeting with a call for a motion to approve the published agenda.

Upon motion made, seconded, and passed the published agenda was approved.

Upon motion made, seconded, and passed the Minutes of the March 21, 2013 Board Meeting were approved.

Secretary Report: Hal stated that the "Directory Change of Information Form" had been distributed and some responses had been received. The deadline for getting the information to John Madden for this year's directory is June 1<sup>st</sup>.

Treasurer's Report: Mary Ellen called our attention to the Expense Report that Cheryl had provided and turned the time over to Cheryl for review of the current year to date totals as they relate to the year's budget. A line by line review of Cheryl's budget worksheet was made by all Board Members. As we are still a couple of months out from the end of the fiscal year each item was adjusted up or down to try and reflect what the final budget may end up being for next year. It was noted that a few large items such as insurance, had not yet been billed but these items should be received by the end of the month. This will allow a final review of this year's expenditures so the Board can agree on a final budget to be presented to the membership during our May 16, 2013 Board meeting.

A review of the current year's income was made. It was noted that two members are allowed to make 12 equal monthly payments with all balances due by May 31<sup>st</sup>. To date 94% of all assessments have been received. A review was also made of the non-assessment income. All items appear to be on track to make or exceed budget projections with the exception of interest. The banks don't pay much on CD's during the current economic climate, and this item will probably be eliminated from next year's budget or greatly reduced. Hal commented that he would like to see the income from the backflow inspection pass-through reflected in the income and expense statement as these funds are processed through our bank account. Discussion of this item may be added to next month's agenda.

Water Commissioner's Report: Doug had nothing to add to his written report(attached). Water usage is in the normal range for this time of year.

Property/Airport Road's Commissioner's report: Jim had nothing to add to his report (attached) which did not outline any potential problems. Next year's insurance may be a little lower due to the selling of the green truck.

Coralie had nothing to add to her April report (attached). Everyone is reminded that the Memorial Day cleanup dumpster will arrive on May 24<sup>th</sup>.

BCF Liaison Report: Roger reported that a Marina cleanup is being organized by the BCF for **9:00 AM on Memorial Day**. Everyone is urged to participate if they are on island. He reported that two members have procured and installed a Ship's Bell at the entrance to the harbor. He suggested that it would be appropriate to ask for membership donations at the annual meeting to help pay for the bell and its installation. Roger further stated that the BCF is going to prepare its own capital budget request for submission to the membership. There are several deferred maintenance items and operating capital needs in the marina that need to be addressed plus the extraordinary cost of removing the previous store operator who was not performing per their contract. BCF will be providing a complete proposal and current financial records for the next board meeting.

Under Old Business Bruce reported that there are no new developments from OPALCO. He will continue to follow this process with Judy Tompkins.

There are no new building permits being processed.

Member Directory and Electronic consent forms have been sent out to the membership.

A review of the plans for the annual meeting were discussed including the dates that notices and documents must be provided to the membership. Cheryl had provided a summary list from last year. Volunteers must be recruited for the sign up desk, coffee and donut acquisition, and the annual marina picnic. Final review of the preparations was deferred to the May 16<sup>th</sup> meeting.

After a discussion of the need for a meeting on May 2<sup>nd</sup> that meeting was cancelled. The next board meeting will be held on May 16, 2013

Mary Ellen and Coralie informed the Board that they had been made aware of a request to San Juan County by a person who owns property to the South of Eagle Bay road for possible development of that property. It may involve the establishment of a road right-of-way that may impact the BIMC or some sort of easement through our buffer zone. The Board will follow this issue as more information becomes available.

Upon motion made, seconded and passed the meeting was adjourned at 6:10 PM PDT.

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Hal Christiansen, Secretary

BIMC  
Water Commissioners Report

Doug W. Davidson

Thursday April 18th2013

Water production and usage is normal for this time of year with usage ranging from 3700 to 20,000 gallons per day with the treatment plant operating between 6-8 hours per day, 2- 3 days a week. Total usage for the month of March was just less than 260,000 gallons.

Doug W. Davidson  
Water Commissioner

BIMC  
Airport/Roads

Property manager/ Insurance

Report.

Jim Dovey

Thursday April 18 2013

Nothing to report on roads or airport.

All insurance renewals have been paid for the period of 4-1-2013 through 4-1-2014

Our D&O policy had a \$137 increase and our commercial policy increased around \$450 but with the removal of the green truck for a credit of \$688, we saw a net decrease of \$238. Our Airport policy remains unchanged and is locked in until 2016.

The New Commissioner that takes over the Insurance polices will need to remember to be looking for renewals in January for a July 1 policy date.

Jim Dovey  
Airport/Roads Commissioner

Property Manager

BIMC Fire and Waste Report  
April 18, 2013

Waste Report

We will bring in dumpsters on Memorial Day, July Fourth and Labor Day weekends. The dumpsters will open at noon on the Friday of the holiday weekend, and will close when they are full. **The Memorial Day dumpster will be opened at noon on May 24th.** Reminders will be sent out before the dumpsters arrive. The recycling center is running smoothly. Thanks to Bill and Terry for keeping it clean and organized.

Fire Report

We will have a firefighter from Mercer Island coming to do fire extinguisher training May 4, weather permitting. If the weather isn't cooperative, the training will be rescheduled for May 11th. The July/August dates will be announced as soon as they have been set. This training will require one extinguisher for two people, so this can be an opportunity for people to use an old or expired extinguisher, and an incentive to bring a new one up to the island to replace the old one. He will also be conducting an assessment of our equipment and will provide input on strengths and weaknesses of our fire response.

**May 4, 2PM: Extinguisher Training. One extinguisher for two people. Please bring your own extinguisher.**

Fire training will be led by Bill on the following dates:

May 25th, 2 PM

June 8th, 2 PM

July 6th, 2 PM

Late July/early August- to be determined, extinguisher training.

August 31st, 2 PM

September 21st, 2 PM

Respectfully,

Coralie Meslin, Commissioner